CITY OF WHEATLAND, CALIFORNIA
111 C Street, (530) 633-2761

TEMPORARY STREET CLOSURES

The Engineering Department administers the processing of street closing permits for temporary closure of a street. Enclosed is a Petition for Street Closure with a copy of the City Policy which governs temporary street closures. Please read the petition and policy carefully prior to completion of the petition.

Completed petitions must be filed between 30 and 90 days prior to the event. Late petitions will not be accepted. Upon completion of the petition, please return it to City Hall at 111 C Street.

After review by various City departments, the City Engineer may give approval of the requested closure, subject to the rules and provisions contained in the policy and other conditions.

Applications for permits in conflict with the policy will be denied or amended by special provisions to conform with the policy. Petitions may be denied if any of the concerned departments (Fire, Police and Public Works) find, in their judgment, that the requested street closure would have a negative impact on public health, safety or welfare. Permit denials or conditions may be appealed by writing the City Manager at least 30 days prior to the date of the event indicated on the petition.

APPLICATION FOR TEMPORARY STREET CLOSURE PERMIT

TO: The City of Wheatland
Wheatland, CA 95692

DATE: _____

I, the undersigned, having read and understood the City of Wheatland Policy for Temporary Street Closure, and being a resident of Wheatland do hereby petition for the closure of:

_____ between _____
(Street Name) (Cross Street/House No.)

and _____ on _____
(Other Cross Street/House No./End of Cul-de-Sac, etc.) (Date)

for the purpose of _____
(Detailed Description of Event)

I estimate that there will be _____ people participating. Entertainment will consist of

_____

I agree to comply with the provisions of the policy, governing City Codes and regulations and any other special conditions imposed by the City as listed below.

I certify that the list of affected residents/property owners appearing on the attached page(s), includes all parcels of property abutting the affected street(s).

I, _____
(Name) (Address) (Telephone)

as applicant for the event and in accordance with City Policy, agree to be personally responsible for obtaining the permit for the street closure; and furthermore, I certify that I am 21 years old or older, and agree to:

1. Pick up and return the street closure barricades from the Corp Yard located at 208 Fourth Street. Call (530) 633-2761 Monday – Friday between 8 a.m. and 4 p.m. for instructions.

2. Submit with this application a check in the amount of $200.00, made payable to the City of Wheatland, as a refundable security deposit to insure the timely return of the barricades in good condition and to insure that the street and public right-of-way are properly cleaned.

3. Personally notify the Fire Authority at (530) 633-0861 and Police at (530) 633-2821 Monday - Friday 8 a.m. to 4 p.m. of the times when the barricades will be installed and when they will be removed.

4. Supervise the placement and removal of the barricades, to be in place only during the approved time.

5. Assure that all necessary clean-up of streets and adjacent property is satisfactorily performed.

NOTE: NO APPLICATION WILL BE ACCEPTED IF SUBMITTED LESS THAN 30 DAYS IN ADVANCE OF PROPOSED CLOSURE

Signed: _____ Date: _____

APPLICATION FOR TEMPORARY STREET CLOSING PERMIT (cont.)

We, the below signed residents hereby request that the City allow the temporary closure of _____ on _____
(Street) (Date)
for the purpose of _____
(Type of event, block party, etc.)

	Name	Address	Signature	Date
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TEMPORARY STREET CLOSURE POLICY

ARTICLE I. - GENERAL

A. Permit Required

Except as otherwise provided by law, it shall be unlawful, to close any public street unless a Street Closing Permit therefor has been issued in accordance with the provisions of this policy.

Any Street Closing Permit may be issued subject to such terms and conditions as are determined to be necessary and proper for the protection of the public health, safety and welfare. Street Closing Permits shall be issued to adults only.

B. Fire Lanes

Any street closed pursuant to the provisions of this policy shall at all times have a twenty (20) foot wide emergency vehicle lane which lane shall extend throughout the closed area of the street and beyond to the next intersection in both directions. Said lane, shall be at all times kept clear of all obstructions to provide emergency vehicular access.

C. Fire Hydrants

No obstruction shall be erected or maintained within a fifteen (15) foot wide radius of any fire hydrant.

D. Time Limits

No Street Closing Permit shall be issued for any duration longer than one (1) calendar day, nor for any time before 8:00 a.m. or after 12:00 a.m. (midnight).

E. Closure Limits

No Street Closing Permit shall be issued to allow the closure of an intersection or any street for more than six hundred (600) feet measured along the centerline of the road, or three hundred (300) feet on a cul-de-sac or dead end.

F. Number

No more than three (3) temporary street closures will be permitted on the same calendar day in any fire station initial response area. Applications therefor will be considered on a first come - first served basis.

G. Deportment

Any event for which a Street Closing Permit has been issued shall be conducted in such a manner so as not to unduly disturb the public peace.

H. Alcoholic Beverages

At no event for which a Street Closing Permit has been issued shall there be permitted the sale of alcoholic beverages. In addition the consumption thereof by any minor is not permitted.

I. Cleanup
Any person or persons issued a Street Closing Permit shall, at the conclusion of the event for which such permit was issued, return all public properties to their original condition.

J. Street Barricades
Any person or persons issued a Street Closing Permit shall personally pick-up and return all necessary street barricades. Place, remove and maintain their proper position during the approved time, and notify the authority Fire and Police Services as to the exact time of their placement and removal.

K. Additional Requirements
Notwithstanding any other provision of this policy, the Chief of Police and/or the Fire Chief or their delegates may impose such additional conditions or requirements as each may deem reasonably necessary for the protection of health and safety.

L. Interference with Event
No person shall join or participate in any event for which a Street Closing Permit has been issued without the express or implied consent of the permittee, nor shall any person interfere with its orderly conduct.

M. Revocation or Suspension
Any Street Closing Permit may be suspended or revoked pursuant to the provisions of Article I of this policy.

ARTICLE II. - APPLICATION PROCEDURES
A. Applications

1. Every application for a Street Closing Permit shall be made in writing upon such forms as shall be designed and promulgated by the City.

2. All applications for a Street Closing Permit shall include:

a. The names, addresses and signatures of the applicant or applicants, or, if the applicant is an organization, of its responsible officer(s).

b. The exact location of the desired street closure and the date and times therefor.

c. The names, addresses and written consent of all owners or property abutting the affected street.

d. A description of the nature of the event, the estimated number of participants, and the nature of entertainment at the event, if any.

B. Filing
Every application for a Street Closing Permit shall be filed with the City not less than thirty (30) days nor more than ninety (90) days prior to the date of the event.

C. Deposit
As a condition of issuance of any Street Closing Permit, a refundable deposit may be required to insure cleanup or repair of public property after the event for which the street has been closed or for other purposes, such as insuring the return of the barricades in good condition.

D. Damages; Insurance

1. Any person or persons to whom a Street Closing Permit has been issued shall be liable for any loss or damage to any City property arising out of the issuance or exercise of said permit.

2. As a condition to the issuance of any Street Closing Permit, the permittee or permittees may be required to provide insurance to indemnify the City from any and all damages and costs of litigation arising out of the issuance and use of such permit.

E. Permit Processing
Upon receipt of any Street Closing Permit application, the City Engineer, prior to his issuing a permit, shall forward the same to Police Services and the Fire Authority Representative for their review and approval. The City Engineer shall issue a Street Closing Permit upon his finding of the following:

1. That the proposed activity or use of the street will not unreasonably interfere with traffic circulation in the area;

2. That the proposed activity and use will not be detrimental to the public health, welfare, safety and recreation; and

3. That the proposed activity or use will not entail extraordinary or burdensome expense to the emergency services of the City.

F. Appeal

1. The decision to grant or deny any application for a Street Closing Permit may be appealed to the City Manager at any time.

2. Any permit under appeal shall be considered denied, if there is insufficient time to complete the appeal process.

G. Noise
The event and participants shall, at all times, comply with the governing municipal codes regarding noise.

ARTICLE III. - PARKING RESTRICTIONS
No person shall stop, stand or park a vehicle either upon any portion of roadway temporarily closed pursuant to this policy, nor adjacent to either side of any barricade erected therefor; provided, however, that the provisions of this Article shall not apply to the loading or unloading of material.