

**SEPTEMBER 25, 2018 MINUTES
REGULAR WHEATLAND CITY COUNCIL MEETING
WHEATLAND COMMUNITY CENTER
101 C STREET, WHEATLAND, CA
6:30 –6:53 P.M.**

COUNCIL MEMBERS PRESENT: R. Coe, J. Henderson, R. West, J. Pendergraph,
*L. McIntosh – arrived for the meeting at 6:40 p.m.

OTHERS PRESENT J. Goodwin, City Manager
J. Buckman, City Attorney
D. Schilling, City Engineer
A. Wightman, Police Chief
A. Paquette, Fire Chief

PLEDGE OF ALLEGIANCE:

Council member J. Pendergraph led the pledge of allegiance.

Ceremonially Oath of Office administered to Reserve Police Officer Phillip Cadieux

PUBLIC COMMENT

June Swift commented on less dust from the road to Bishop's Pumpkin Farm. Swift added she feels that drivers are speeding though.

CONSENT CALENDAR

Motion made by Council Member J. Pendergraph, Seconded by Council Member R. West to **approve minutes of the regular meeting on September 11, 2018; Proclamation Honoring October 2018 as Domestic Violence Awareness Month and continuation of emergency contracting action for the Malone Avenue culvert over Grasshopper Slough.** Vote called: AYES – Pendergraph, West, Coe and Henderson. ABSENT – McIntosh. Motion carried.

REGULAR CALENDAR

1) City Manager James Goodwin presented the staff report for approval of Building Permitting and Code Enforcement Services Agreement with Yuba County. Currently, the City of Wheatland contracts with Coastland Engineering for building permitting and inspections, and code enforcement services. Under the Coastland Agreement, inspections are offered on Tuesday and Thursday between the hours of 9 a.m. and noon. Plan check services that are part of the permitting process are typically performed on Tuesday and Thursday also but can be completed off site. Typical inspections in the City of Wheatland are for solar installations, re-roofs, residing, water heaters and remodeling. Fees charged for these services often do not cover costs. The, City of Wheatland has not updated building fees since 1991. In 2016, at the City's request, Coastland began preparing an updated fee, schedule but no changes to fees were enacted. In 2017, conversations started with Yuba County regarding the possibility of the City of Wheatland contracting for services. The proposed agreement is the end product of those conversations. The agreement provides that all building permitting and inspection services will be performed by Yuba County. Fees will be paid by the customer directly to Yuba County. Wheatland will receive six (6) percent of the permit fee to cover our administrative costs. Yuba County offers permitting and inspection services five (5) days per week. Currently, "same day" permits are offered on Wednesday for a select number of

permits. In addition, Yuba County anticipates in the future offering on-line permitting. Code enforcement will be performed only upon request of the City and any associated cost not covered by the property owner will be the City's responsibility. Cannabis cultivation inspections will be treated as code enforcement. The agreement requires the following actions by the parties; Wheatland will adopt by Ordinance the majority of the County's Building Codes (Title X), Fees (Chapter 13.20) and acknowledge that the County Chief Building Official will act in the capacity of the City's Chief Building Official. Any exceptions to adoption of the County's Building Codes will be specified in the City ordinance; Wheatland and Yuba County will establish a process to ensure collection of City of Wheatland Development Impact Fees, school fees, and Yuba County Development Impact Fees (as agreed to in the Master Tax Sharing Agreement); Wheatland and Yuba County will establish a zoning clearance routing process for building permits and Wheatland and Yuba County will establish a fire review routing process where Wheatland Fire Authority review is required. Staff anticipates that these actions will occur before the end of the calendar year and that Yuba County will begin issuing building permits for the City of Wheatland in January 2019. Coastland will continue providing services in Wheatland until completion of the transition.

Council Member R. West commented on the work Coastland Civil Engineering has performed for the City related to Building Services.

Council Member J. Henderson commented on the status of Coastland's Building Services. City Manager J. Goodwin explained the transition period.

Motion was made by Council Member J. Pendergraph, Seconded by Council Member R. Coe to **approve the County Building Permitting and Code Enforcement Services Agreement with Yuba County and Direct the Mayor to sign**. Vote called – AYES: Pendergraph, Coe, Henderson and West. ABSENT – McIntosh. Motion carried.

2) City Manager James Goodwin presented the staff report for Professional Services Agreement with MBK Engineering for development of Wheatland Flood Risk Reduction Feasibility Study. In May 2016 the City Council adopted Resolution 08-2016 approving an application to the California Department of Water Resources (DWR) Small Community Flood Risk Reduction (SCFRR) Program. The purpose of the program is to help small communities conduct feasibility studies leading to the design and construction or implementation of flood risk reduction projects with proven feasibility. Wheatland was awarded \$500,000 to complete the project. The contract was executed on April 12, 2018 by the former City Manager and by DWR on July 26, 2018. All work on the project must be completed by December 1, 2019. The Scope of Work submitted with the grant application identified a project team consisting of MBK Engineers, Wood Rogers, AECOM, Larsen and Wurzel & Associates, Inc., and Still Water Environmental. MBK Engineers will be the master contractor with the other team members in a sub-contractor role. MBK Engineers provides services to the Yuba Water Agency and Reclamation Districts 817 and 2103. The existing high level of specialized knowledge and experience with flood issues in the region justifies awarding a sole source agreement to the firm. The Professional Services Agreement with MBK Engineers is for an amount not to exceed \$490,029. \$9,971 of the grant award currently is set aside for Wheatland costs associated with the project.

Council Member R. West commented that \$500K will not go far.

Tom Engler from MBK Engineering explained the purpose of the Study regarding flood protection.

City Engineer Dane Schilling explained that the Study qualifies the City to be eligible for future funds.

Motion was made by Council Member J. Henderson, Seconded by Council Member R. Coe to approve the agreement with MBK Engineering for developments of the Wheatland Flood Risk Reduction Feasibility Study. Vote called – AYES- AYES: All. Motion carried.

REPORTS

Council Member R. West reported on the SACOG meeting.

Council Member J. Pendergraph reported on FRAQMD Smoke Center.

Chief Paquette reported that WFA Station No. 1 has volunteered to be a Purple Air location.

ADJOURN

There being no further business, Council Member J. Henderson adjourned the meeting in memory of Karan Curbow at 6:53 p.m.

Minutes approved and adopted this 9th day of October 2018.



Lisa J. Thomason, *City Clerk*



Joseph Henderson, *Mayor*