

**AUGUST 28, 2018 MINUTES
REGULAR WHEATLAND CITY COUNCIL MEETING
WHEATLAND COMMUNITY CENTER
101 C STREET, WHEATLAND, CA
6:30 –6:57 P.M.**

COUNCIL MEMBERS PRESENT: R. Coe, R. West, J. Pendergraph, L. McIntosh
L. McIntosh

OTHERS PRESENT J. Goodwin, City Manager
S. Mahoney, Finance Director
A. Wightman, Police Chief
A. Paquette, Fire Chief

PLEDGE OF ALLEGIANCE:

Council member J. Pendergraph led the pledge of allegiance.

PUBLIC COMMENT

None.

CONSENT CALENDAR

Motion made by Council Member R. West, Seconded by Council Member R. Coe to **approve minutes of the regular meeting on August 14, 2018 and the special meeting on August 21, 2018; Proclamation for Freedom from Workplace Bullies Week, October 14-20, 2018; continuation of emergency contracting action for the Malone Avenue culvert over Grasshopper Slough and Quarterly Investment Report June 30, 2018.** Vote called: AYES – All. Motion carried.

REGULAR CALENDAR

1) Finance Director Susan Mahoney presented the staff report for the updated City of Wheatland Investment Policy. The City's investment policy is reviewed annually by the Finance Director. Any updates to the policy are brought to Council for approval. The policy was last updated in July 2009. The City's investment policy must follow the requirements set forth under State law (State Government Code, Sections 53600 et seq) which specifies allowable investments for cities. A city may place additional restrictions on their allowable investments. Currently, the City uses only two of the allowable investments - Umpqua Bank Money Market Fund which earns a higher rate of return than the checking account and allows for immediate transfer of funds and the State Local Agency Investment Fund (LAIF) which has limited access but a higher yield than the money market fund. Mahoney provided updated descriptions of the City's authorized investments and in addition staff is recommending that Council allow the following three investment options: Banker's Acceptances, Commercial Paper Non-Pooled and County and JPA Pooled Investment Funds.

Council Member J. Henderson questioned if non-public agencies may be a part of Banker's Acceptances, Mahoney responded yes.

Council Member R. West questioned if the City is charged fees for investment services, Mahoney responded yes.

Motion was made by Council Member R. Coe, Seconded by Council Member J. Pendergraph to **approve Resolution No. 22-18 Adopting the Updated City of Wheatland Investment Policy**. Vote called – AYES: All. Motion carried.

2) Finance Director Susan Mahoney presented the staff report for the Master Fee Schedule effective July 1, 2018. A municipality is authorized to establish reasonable fees for services rendered, provided that those fees do not exceed the estimated reasonable cost of providing the service for which the fee is charged. The City of Wheatland has established fees by authority of the Municipal Code, City Ordinances, City Resolutions, City development/funding agreements, and State and Federal statute. To make it easier for citizens, staff, and interested parties to understand the City's various fees and to provide a comprehensive list of the City's fees, a Master Fee Schedule that lists the fees in place as of July 1, 2018 has been prepared. Certain fees are automatically increased each year based on either the change in the consumer price index (CPI) or the change in the engineering news record construction cost index (ENR). Depending on the fee, the increase is either the beginning of the fiscal year (July 1), the beginning of the calendar year (January 1), or on October 1. The proposed resolution establishes the fee amounts effective July 1, 2018 and authorizes staff to adjust the Fire Protection Facilities fee, Impact fees, and Planning and Engineering fees effective January 1, 2019 and the Water and Sewer rates effective October 1, 2018 per previously adopted resolutions and ordinances. Other fees are updated as needed to ensure that fees charged are sufficient to recover the cost of services provided. These fee adjustments will be presented for Council approval as necessary. There are no new fees or changes to existing fees. Staff is currently reviewing Community Center rental fees and will bring forward a recommendation regarding these fees to Council this fall. A comprehensive list of fees will be posted on the City's website and will be brought to city council each year for adoption after review by each department.

Council Member J. Henderson questioned if the multi-family impact fees are per unit. Mahoney responded yes. Henderson commented on the \$61,000 impact fee amount for a 1500 sq. ft. dwelling and questioned if this amount is in line with other agencies and stated he is concerned it may be too high.

Council Member J. Pendergraph commented that a fee study was performed and existing fees were compared to surround jurisdictions. At that time Wheatland's fees were determined to be low and fees were increased.

Council Member R. Coe commented that fees are high due to Wheatland's lack of infrastructure.

City Manager J. Goodwin stated that if more information on building impact fees is needed, staff will bring forward information at a future meeting.

Council Member R. West questioned if County Building Inspection and the South Yuba Transportation Improvement Authority fees have been added to the list. West also stated that fees for a business license should be researched and possibly changed.

City Manager J. Goodwin explained that when future items are adopted, the master fee list will be updated.

Motion was made by Council Member J. Pendergraph, Seconded by Council Member J Henderson to **approve Resolution No. 18-18 Adopting the Master Fee Schedule Effective July 1, 2018**. Vote called – AYES: All. Motion carried.

REPORTS

Council Member R. Coe reported on the Bi-County Homeless Services JPA meeting.

Council Member J. Pendergraph reported on the FRAQMD meeting and information relating to the grant for Purple Air.

City Manager J. Goodwin announced the upcoming workshop on August 29, 2018 for discussion of the Bishop Pumpkin Farm Season.

ADJOURN

There being no further business, Council Member J. Henderson adjourned the meeting at 6:57 p.m.

Minutes approved and adopted this 11th day of September 2018.

Joseph Henderson, *Mayor*

Lisa J. Thomason, *City Clerk*

DRAFT